

Pride St. Louis Standing Rules (November 8, 2021)

Ref #	Category	Rule	Text of Rule	Adoption Date
1	Administrative	Standing Rules	These Standing Rules will be maintained by the Secretary, and administered (and ruled on) by the President.	Passed on 11.9.2020
2	Administrative	Correction of Grammatical or Typographical Errors	The Secretary is empowered to correct any grammatical, typographical and administrative errors to the Corporation's written operating documents as long as it does not change the intent.	Passed on 11.9.2020
3	Administrative	Ownership and Usage of Credit Cards	The Executive Committee will have credit cards for the Corporation. The use of funds from the Corporation's accounts must be approved by the Treasurer or Finance Committee.	Passed on 11.9.2020
4	Administrative	Bank Account Access	The Executive Committee will have access to all bank accounts of the Corporation.	Passed on 11.8.2021
5	Administrative	Principle Agent of Corporation	The Secretary will be the Corporation's principle agent to the State of Missouri and any other state in which the Corporation is qualified to do business.	Passed on 11.9.2020
6	Board	Excused Absences of Members of the Board of Directors	The decision of whether an absence is excused or unexcused will be decided by the President. The decision will be determined and reflected within the minutes before releasing the minutes to the Board of Director and the public. The member or members in question have the right to appeal the decision to the Executive Committee and/or the Board of Directors.	Passed on 11.9.2020
7	Board	Parliamentarian	The chair of the Board Development Committee will be the official parliamentarian of the Board of Directors. The parliamentarian will advise and make rulings when there are conflicting interpretations of the rules governing the Corporation's meetings. The Board Development Committee will educate the Board of Directors on parliamentary procedure.	Passed on 11.9.2020

8	Board	Officer and Committee Reports	All reports from Committee Chairs, if any, are due to the Secretary no less than three (3) days before regular meetings of the Board of Directors.	Passed on 11.9.2020
9	Board	Board Committee Participation	Each member of the Board of Directors must actively serve on one (1) Board Committee.	Passed on 11.8.2021
10	Board	Diversity Training	Each member of the Board of Directors must complete at least one (1) hour of Diversity Training per each calendar year and acceptable proof (including, but not limited to, a certificate of completion or materials from the course) may be required.	Passed on 11.9.2020
11	Board	Board Contribution-Give or Get	Each member of the Board of Directors will either personally contribute or have outside source(s) contribute at least \$250.00 each calendar year.	Passed on 11.9.2020
12	Administrative	Board Conduct at Events	Each event hosted by the Corporation shall have one appointed person of contact, who will not be under the influence of any illegal drugs or alcohol during the event. This person will be responsible for making decisions, supervising cash, etc.	Passed on 11.9.2020
13	Financial	Reimbursements	Members of the Board of Directors asking for reimbursement from a conference will be required to provide receipts and write up a minimum one-page report on ideas that were learned that could better the Corporation. This report will be added to the next regular meeting's minutes.	Passed on 4.8.19
14	Financial	Repayment for unused Conference Registration	Any member of the Board of Directors who has their conference registration paid by the Corporation and doesn't attend the conference will be responsible for any funds that could not be recuperated by the Corporation. In the event of an emergency, the reimbursement by the member of the Board of Directors will be at the discretion of the Executive Committee.	Passed on 4.8.19

15	Financial	Certified Mail for Scholarship Checks	All scholarship checks provided by the Corporation will be sent certified mail with a return receipt to ensure the check is received at its intended destination.	Passed on 4.8.19
16	Financial	Financial Controls	Other than those members of the Board of Directors who are on the Corporation's bank accounts, No member may make any financial transactions or deposits into the Corporation's bank account.	Passed on 1.13.2020
17	Financial	Yearly Organizational Liability Update	The Treasurer and Finance Committee will update the Corporation's insurance documentation by March 31 st of each year.	Passed on 11.8.2021
18	Board of Directors	Board Size	The number of members on the Board of Directors will be no more than 18.	Passed on 11.9.2020
19	Board of Directors	Medical/Military Leave	<p>Any member of the Board of Directors who must reduce their involvement with the Corporation due to medical or military reasons will have the following amended obligations to the Corporation:</p> <p>1) Attendance to any mandatory events or meetings will be considered excused absences and the member will not count towards a quorum or have a vote on any matters before the Board of Directors unless the member can be at the meeting virtually. 2) The member's roles, powers and responsibilities will be transferred to other appropriate member(s) of the Board of Directors as determined by the Board of Directors.</p> <p>If a member of the Board of Directors believes that they will not be able to devote sufficient time to the affairs of the Corporation for a full year and the member has a two-year term, it will be recommended they resign from the Board of Directors. Any member of the Board of Directors who is serving a one year term and believes that they will not be able to devote sufficient time</p>	Passed on 1.11.2021

			to the affairs of the Corporation for six months, it will be recommended they step off the board resign from the Board of Directors.	
20	Administration	Monthly/Yearly Obligations	All services that have monthly or yearly accounts with monetary renewals must be initially authorized by the Finance Committee. Once authorized, such accounts shall be linked to the Finance Committee's email distribution list and, for clarification, not an individual member of the Board of Directors. All usernames and passwords for such accounts shall be provided to the Secretary.	Passed on 1.11.2021
21	Sponsorship	Contracts	All corporate sponsors must have a contract or written confirmation of understanding with the Corporation before sponsor benefits are provided. All payments must be received by the Corporation prior to or on June 1 st of the applicable year; provided that, such requirement may be waived by the Executive Committee.	Passed on 11.8.2021